



August 2018

Dear Parents,

Building a communicative relationship between home and school is the key to a successful educational experience. While it is helpful for parents and teachers to share pertinent information throughout the year, it becomes critically important to do so at the start so that we can begin to effectively meet each child's individual needs.

Attached you will find the Parent Information Exchange form. We realize that at the beginning of a new school year parents can feel inundated with paperwork, however, we believe the advantages of sharing your child's information will be well worth the time spent in completing the attached form. This information sheet will be kept in our classroom files for reference and not in the cumulative office records.

Thank you, in advance, for your time and cooperation with this matter. **Please complete and return this form to your child's classroom teacher on the first day of school.** If you have further questions and/or concerns, please feel free to contact us at school. We look forward to beginning our partnership with you at the upcoming Curriculum Night.

Best regards,

The McKenzie School Staff

PARENT INFORMATION EXCHANGE

Child's Name: _____

Birth Date: _____ Grade: _____

Nickname/ name you would like school to use: _____

Home Phone: _____

Name of Parent/Guardian: _____

Cell Phone: _____ Email addresses: _____

Work Phone: _____

Name of Parent/Guardian: _____

Cell Phone: _____ Email addresses: _____

Work Phone: _____

Other adults who may care for your child (housekeeper, nanny, babysitter, etc.):

Names of brothers/sisters and their ages:

Primary and/or other language spoken at home:

Your child's activities/interests outside of school:

Describe the learning environment in which your child does his/her best work:

Using the chart below, please use the Characteristics of Successful Learners to describe your child as a learner:

CHARACTERISTIC	Area of Strength	Area for Improvement
Transfers knowledge		
Is a self-directed learner		
Thinks reflectively		
Listens actively		
Demonstrates perseverance		
Strives for personal best		
Takes responsible risks		
Acts responsibly		
Responds effectively		
Maintains focus		
Thinks interdependently		
Self-advocates		

Indicate any significant experiences/family concerns you feel may have impacted your child (i.e. a serious illness, loss, relocation):

Briefly describe any allergies/health concerns your child may have. (Note: Be sure to share the information with the school nurse.):

Additional pertinent information: